



**NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
EXECUTIVE COMMITTEE MINUTES
ZOOM TELECONFERENCE
MAY 25, 2023**

COMMITTEE MEMBERS PRESENT

Liz Cottrell, City of Anderson – **Chair**
Kristina Miller, City of Corning
Rachel Ancheta, City of Dixon- **Vice Chair**
Kara Reddig, City of Elk Grove
Chris Hancock, City of Ione
Tom Westbrook, City of Red Bluff
Jen Lee, City of Rio Vista
Andrew Schiltz, City of Rocklin
Jennifer Styczynski, City of Marysville – **Secretary**

COMMITTEE MEMBERS ABSENT

Nathan Bagwill, City of Auburn
Spencer Morrison, City of Yuba City

CONSULTANTS & GUESTS

Marcus Beverly, Alliant Insurance Services
Jenna Wirkner, Alliant Insurance Services.
Ritesh Sharma, James Marta & Company LLC

Conor Boughey, Alliant Insurance Services
Evan Washburn, Alliant Insurance Services
Summer Simpson, Sedgwick

A. CALL TO ORDER

Chair Liz Cottrell called the meeting to order at 10:34 a.m.

B. ROLL CALL

Roll call was made and the above-mentioned members were present constituting a quorum.

C. PUBLIC COMMENTS

There were no public comments.

D. CONSENT CALENDAR

1. Executive Committee Meeting Minutes – March 23, 2023
2. Check Register from March 1, 2023, to April 30, 2023
3. Investment Reports
 - a. Chandler Asset Management Short/Long Term - March 2023 to April 2023
 - b. Local Agency Investment Fund (LAIF) Report as of March 31, 2023
 - c. Treasurer’s Report as of March 31, 2023



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- 4. Lexipol Renewal Documents
 - a. Fire Pricing
 - b. Law Enforcement Pricing

A motion was made to approve the Consent Calendar as presented.

MOTION: Andy Schiltz **SECOND:** Jennifer Styczynski **MOTION CARRIED
UNANIMOUSLY**
Ayes: Cottrell, Miller, Ancheta, Reddig, Hancock, Westbrook, Lee, Schiltz, Styczynski
Nays: None

E. GENERAL RISK MANAGEMENT ISSUES

Mr. Marcus Beverly discussed the CAJPA email regarding a signed letter from NCCSIF, regarding SB 623. We will share the email with members, if they want to write a letter on behalf of the City or Town.

F. ADMINISTRATION REPORTS

F.1. President’s Report

Liz Cottrell reminded everyone about LWP reaching out to schedule meetings with members. If you haven’t set your meeting or have any questions, please let the Program Administrators know.

F.2. Program Administrator’s Report

- a. Company Nurse Enrollment
- b. Member Training Funds – request by June 23rd

Mr. Beverly reminded members about Company Nurse and to use member training funds by, June 23rd.

Mr. Beverly thanked Liz Cottrell for serving as the President and her commitment to NCCSIF.

Mr. Beverly provided members with a staffing update for Alliant and the Sedgwick Liability team.

G. FINANCIAL REPORT

G.1. Quarterly Financial Report for Period Ending March 31, 2023

G.2. Budget-to-Actual as of March 31, 2023



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Mr. James Marta discussed the strengthening of the Liability program. The banking layer is performing better, not the case for the shared layer. The Workers' Compensation banking and shared layers have increases in net position, in part due to claim payments less than budgeted.

Mr. Marta reminded members about Risk Management Reserves and Police Risk Management Grant Funds.

A motion was made to recommend approval of the Quarterly Financial Report for Period Ending March 31, 2023 to the Board of Directors.

MOTION: Kara Redding **SECOND:** Andy Schiltz **MOTION CARRIED**
Ayes: Cottrell, Miller, Ancheta, Reddig, Hancock, Westbrook, Lee, Schiltz, Styczynski
Nays: None

H. JPA Business

H.1. FY 23/24 APIP Insurance Program Renewals

Mr. Beverly discussed the FY 23/24 APIP Insurance Program Renewals for APIP. We will have the actual quotes by June 15th.

- a. Property** -We expect a rate increase of 30% for APIP members, with NorCal Cities expected to be above that.
- b. Pollution**- The current pollution carrier for the APIP program, Ironshore, will be offering renewal terms with an estimated 5-10% increase.
- c. Cyber** – We are not expecting a high increase rate and are expecting an increase of 10% to 20%.

H.2. Liability Program Update

Mr. Beverly gave an update on the Liability program for 23/24. Our estimate for CJPRMA is expected to go down. We will have the final number after the CJPRMA Board Meeting. The Cities of Dixon, Jackson and Oroville are receiving assessments for the banking layer.

H.3. FY 23/24 Crime Coverage Renewal

Mr. Beverly discussed the FY 23/24 Crime Coverage Renewal for NCCSIF. The 23/24 Crime renewal will see a 5% reduction in premium.

A motion was made to recommend approval of the Crime Coverage Renewal to the Board of Directors.



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MOTION: Andy Schiltz SECOND: Rachel Ancheta MOTION CARRIED
Ayes: Cottrell, Miller, Ancheta, Reddig, Hancock, Westbrook, Lee, Schiltz, Styczynski
Nays: None

H.4. FY 23/24 Administration Budget

Mr. Beverly discussed the FY 23/24 Administration Budget. Crowe will attend the Board Meeting for approx. \$3,000. Members discussed having Crowe present over Zoom. Members asked if we could move to the smaller room.

A motion was made to recommend approval of the 23/24 Administration Budget to the Board.

MOTION: Andy Schiltz SECOND: Rachel Ancheta MOTION CARRIED
Ayes: Cottrell, Miller, Ancheta, Reddig, Hancock, Westbrook, Lee, Schiltz, Styczynski
Nays: None

H.5. Workers' Compensation Approved Counsel Review and Rate Changes

Mr. Beverly discussed the WC Approved Counsel Review and Rate Changes.

A motion was made to approve the Workers' Compensation Approved Counsel Review and Rate Changes.

MOTION: Andy Schiltz SECOND: Kara Reddig MOTION CARRIED
Ayes: Cottrell, Miller, Ancheta, Reddig, Hancock, Westbrook, Lee, Schiltz, Styczynski
Nays: None

H.6. Liability Legal Counsel List Review and New Addition

Mr. Beverly discussed the addition of Prentice Long to the Liability Defense Counsel List.

A motion was made to approve the Liability Defense Counsel List and the addition of Prentice Long form staff.

MOTION: Chris Hancock SECOND: Andy Schiltz MOTION CARRIED
Ayes: Cottrell, Miller, Ancheta, Reddig, Hancock, Westbrook, Lee, Schiltz, Styczynski
Nays: None

H.7. Risk Management Committee Report

Mr. Beverly discussed the Safety Awards for FY 22/23. We received three nominations from the City of Dixon, City of Yuba City and Town of Paradise.



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The Risk Management Committee and Executive Committee recommend the City of Dixon, City of Yuba City, and the Town of Paradise. The checks will be mailed to the members and program administrators will deliver the award certificates.

A motion was made to approve the Risk Management Committees recommendation for Dixon, Yuba City and Paradise.

MOTION: Kara Redding SECOND: Jennifer Styczynski MOTION CARRIED
Ayes: Cottrell, Miller, Ancheta, Reddig, Hancock, Westbrook, Lee, Schiltz, Styczynski
Nays: None

H.8. Strategic Plan Update

Mr. Beverly gave an update on the Strategic Plan. Most items have been completed and he suggested topics for the December meeting.

I. INFORMATION ITEMS

1. NCCSIF Organizational Chart
2. NCCSIF 2020-2021 Meeting Calendar

There was no discussion on these items.

J. ADJOURNMENT

The meeting was adjourned at 11:42 a.m.

Respectfully Submitted,



Jennifer Styczynski, Secretary

11-1-23
Date