



**MINUTES OF THE  
NCCSIF CLAIMS COMMITTEE MEETING  
ROCKLIN COMMUNITY CENTER, ROCKLIN, CA  
MARCH 31, 2016**

**MEMBERS PRESENT**

Michael Daly, City of Jackson  
Dave Warren, City of Placerville  
Natalie Springer, City of Yuba City

**GUESTS & CONSULTANTS**

Marcus Beverly, Alliant Insurance Services  
Raychelle Maranan, Alliant Insurance Services

Dori Zumwalt, York Risk Services  
Cameron Dewey, York Risk Services  
Lela Casey, York Risk Services

**A. CALL TO ORDER**

Mr. Dave Warren called the meeting to order at 10:02 a.m.

**B. INTRODUCTIONS**

**C. APPROVAL OF AGENDA AS POSTED**

**A motion was made to approve the Agenda as posted.**

**Motion:** Natalie Springer

**Second:** Michael Daly

**Motion Carried**

**Ayes:** Warren

**D. PUBLIC COMMENTS**

No public comments were made.

**E. CLOSED SESSION**

Pursuant to Government Code Section 54956.95, the Committee recessed to closed session at 10:03 a.m. to discuss the following claims:

**Liability**

1. Thomas vs Town of Paradise

**Workers' Compensation**

1. Seo vs Elk Grove
2. Haskins vs Town of Paradise



## **F. REPORT FROM CLOSED SESSION**

The Committee reconvened to open session at 10:26 a.m.

Mr. Dave Warren indicated no formal announcement is necessary as direction was given to the Program and Claims Administrators for the claims reference above

## **G. CONSENT CALENDAR**

1. Claims Committee Meeting Minutes - September 24, 2015 (Draft)
2. Claims Committee Special Meeting Minutes - December 10, 2015 (Draft)
3. Claims Committee Special Meeting Minutes - February 9, 2016 (Draft)
4. Claims Committee Special Meeting Minutes - March 3, 2016 (Draft)

The current Committee members had reservation about approving minutes as they were not at the prior meeting, and since the two of the four committee members present at the time are no longer on the Claims Committee or employed by the city, approval of the minutes was tabled to next meeting until such time as the new Claims Committee members are present to have the necessary majority vote.

*Tabled to next meeting until majority of the new Claims Committee are present to approve the minutes.*

## **H. APPROVAL OF NCCSIF DEFENSE ATTORNEY LIST FOR LIABILITY**

Mr. Marcus Beverly indicated Cameron Dewey from York Risk Services recommended the addition of Kevin J. Dehoff and Amie McTavish from Angelo, Kilday & Kilduff law firm to the NCCSIF Liability Counsel Approved List.

Mr. Cameron Dewey provided a brief background of the two attorneys.

**A motion was made to approve addition of Kevin J. Dehoff and Amie McTavish from Angelo, Kilday & Kilduff law firm to the Liability Counsel Approved List, and recommended for Executive Committee approval.**

**Motion:** Natalie Springer  
**Ayes:** Warren

**Second:** Michael Daly

**Motion Carried**

## **I. REVIEW OF LIABILITY CLAIMS AUDIT AS OF NOVEMBER 2015**

### **Ia. Presentation of Liability Claims Audit**

Mr. Marcus Beverly indicated the Liability Claims Audit was conducted by Risk Management Services in November 2015. Mr. Beverly reviewed the highlights of the audit and noted overall the results meet or exceed the standards and no cited recommendation for improvement.



**A motion was made to accept and file the Liability Claims Audit as of November 2015.**

**Motion:** Natalie Springer  
**Ayes:** Warren

**Second:** Michael Daly

**Motion Carried**

**Ib. York Risk Services Response to Liability Claims Audit**

Mr. Cameron Dewey provided his response to the Liability Claims Audit, and since there is no cited recommendation from the Claims Auditor for him to address, he in turn provided the Committee his approach in the overall claims handling and management of the NCCSIF Liability claims. Mr. Dewey opined early involvement of members is the key aspect for prompt resolution of claims and ensure that the claims adjuster proactively seek member's involvement.

**J. Round Table Discussion**

Mr. Beverly indicated there is a provision for performance evaluation of attorneys in the Liability Litigation Management Plan L-5 however, there is no formal process for doing the evaluation. Mr. Beverly reviewed the ERMA evaluation form to the Committee and indicated he plans to present a similar evaluation plan for NCCSIF. The self-performance is great as the attorney rates themselves.

**O. ADJOURNMENT**

This meeting was adjourned at 10:59 a.m.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Corey Shaver". The signature is written in a cursive style and is positioned above a horizontal line.

Corey Shaver, Secretary

5/23/16

Date