



**MINUTES OF THE
NCCSIF EXECUTIVE COMMITTEE MEETING
VIA ZOOM TELECONFERENCE
MAY 27, 2021**

COMMITTEE MEMBERS PRESENTS

Susan Walter, City of Folsom
Stephanie Van Steyn, City of Galt
Veronica Rodriguez, City of Lincoln
Jennifer Styczynski, City of Marysville (**Secretary**)
Joan Phillipe, City of Nevada City
Jen Lee, City of Rio Vista (**Treasurer**)
Jose Jasso, City of Rio Vista (**Vice-Chair**)
Dave Warren, City of Rio Vista (**Chair**)

COMMITTEE MEMBERS ABSENT

Yvonne Kimball, City of Jackson

CONSULTANTS & GUESTS

Marcus Beverly, Alliant Insurance Services	Dori Zumwalt, York Risk Services Group
Michael Simmons, Alliant Insurance Services	Jill Petrarca, York Risk Services Group
Conor Boughay, Alliant Insurance Services	Jenna Wirkner, Alliant Insurance Services
James Marta, James Marta & Company	

A. CALL TO ORDER

Chair Dave Warren called the meeting to order at 10:31 a.m.

B. ROLL CALL

Roll call was made and the above mentioned members were present constituting a quorum.

C. PUBLIC COMMENTS

There were no public comments.

D. CONSENT CALENDAR



1. Executive Committee Meeting Minutes - March 25, 2021
2. Check Register from March 1, 2021 to April 30, 2021
3. Investment Reports
 - a. Chandler Asset Management Short/Long Term - March 2021 to April 2021
 - b. Local Agency Investment Fund (LAIF) Report as of March 31, 2021
 - c. Treasurer's Report as of March 31, 2021
4. Lexipol Renewal Documents
 - a. Fire Pricing
 - b. Law Enforcement Pricing

A motion was made to approve the Consent Calendar as presented.

Motion: Jose Jasso

Second: Jennifer Styczynski

Motion Carried

Ayes: Walter, Van Steyn, Rodriquez, Styczynski, Phillippe, Lee, Jasso, Warren

Nays:

E. GENERAL RISK MANAGEMENT ISSUES

Dave Warren discussed a series of fraudulent checks that came to the City. The checks were written from a military credit union and the total was about \$6,000. The City was able to work with the bank and resolve the issue. Cities are using positive pay and upload the check register to the bank before and the electronically verify if the checks were issued.

F. ADMINISTRATION REPORTS

1. Presidents Report

Dave Warren thanked the pool for sharing the ACI Trainings and really enjoyed the discussion.

2. Program Administrators Report

Mr. Beverly thanked the Claims Committee Members for taking the meeting seriously and representing the Cities.

G. JPA BUSINESS

G.1. FY 21/22 Insurance Program Renewals

G.1.a. FY 21/22 Insurance Program Renewals – Property

Mr. Beverly gave an update on the FY 21/22 Property Renewal. We should have quotes the first week in June. APIP Members should have a 1 billion dollar limit. The “all risk” deductible will be



increasing from the current \$5,000 to \$25,000 for all property and all vehicles under \$250,000, with police vehicle deductibles at \$50,000.

The Program Administrators are actively marketing the vehicle program to AMVP and another carrier for replacement cost with a lower deductible option.

The latest news was to expect a rate increase up to 64%. We will notify the members once we take a look at the quote.

Michael Simmons discussed this being average for the California Market place right now.

G.1.b. FY 21/22 Insurance Program Renewals – Pollution

Mr. Beverly discussed that the Pollution Coverage was non-renewed and the notice went out to members with the claims reporting forms. The Pollution market is very tight right now. They have replaced the Pollution Coverage and we may see higher deductibles on certain coverages.

If you have any potential pollution claims please let us know and report the claim before 6/30/21.

G.1.c. FY 21/22 Insurance Program Renewals – Cyber

Mr. Beverly discussed the Cyber Coverage and Excess Cyber. We can guarantee at least a 300% increase. We recommend members purchasing Cyber Coverage. Underwriters are recommending KnowBe4 to check your phishing tools as well as a number of training modules for employees to become more security conscious. The non-renewal was because of the hard market.

The Cyber Program is a claims made Policy and any claims or potential claims should be made on or before 6/30/21.

G.2 Property Banking Layer potential

Mr. Beverly discussed with the significant increases expected for FY 21/22 in the property program. It is recommended that members discuss the impact on their operations and the desirability of creating a Banking and/or Shared Layer funding for property losses.

Members would be available to use the banking layer to pay property claims.

Mr. Beverly discussed the two options for members with members using both liability/workers compensation banking layer to pay for property claims or possibly create a banking/shared layer for Property claims.

Members discussed looking at the different options and the pros and cons of both.



A motion was made to look into the different options at the October Meeting.

Motion: Dave Warren **Second:** Jose Jasso **Motion Carried**
Ayes: Walter, Van Steyn, Rodriquez, Styczynski, Phillipe, Lee, Jasso, Warren
Nays: None

G.3. Liability Program Update and Revised Funding

Mr. Beverly discussed the Liability Program increases for the FY 21/22. CJPRMA most likely will have to increase its retention from \$5M to \$7.5M resulting in an increase in funding to Nor Cal Cities of \$457, 968 (13.5%). We will work on possibly be moving to a 60% cap on funding.

Mr. Beverly will send out the General Liability Funding Allocation draft after the Executive Committee Meeting.

Mr. Simmons discussed the aggregate limit and funding on claims. Especially SAM and Police Claims. We're trying to get CJPRMA to understand that we should self- fund for a few claims that the carrier won't cover. Munich also wants a wildfire deductible, meaning if fire starts on your property that you didn't maintain they wouldn't cover the claim.

A motion was made to continue recommend funding at the 50% cap to the Board of Directors.

Motion: Jose Jasso **Second:** Jennifer Styczynski **Motion Carried**
Ayes: Walter, Van Steyn, Rodriquez, Styczynski, Phillipe, Lee, Jasso, Warren
Nays: None

G.4. FY 21/22 Crime Coverage Renewal

Mr. Beverly discussed the FY 21/22 Crime Coverage Renewal and the rate increases for FY 21/22. We will send out the final numbers after we check with the City of Gridley.

G.5 Safety Award Program

Mr. Beverly reviewed the Safety Award Program for Members. We're recommending a cash prize totaling \$10,000. We will deliver the checks at the City Council members for the members who receive the cash prizes. The Risk Management Committee would recommend the awards.

A motion was made to recommend the Board Approve the Safety Award Program.

Motion: Jose Jasso **Second:** Joan Phillipe **Motion Carried**
Ayes: Walter, Van Steyn, Rodriquez, Styczynski, Phillipe, Lee, Jasso, Warren



Nays: None

G.6. FY 21/22 Administration Budget

Mr. Beverly reviewed the FY 21/22 Administration Budget. We have added the Safety Award Program Funding. The State Funding/Fraud Assessment has been estimated to increase by 10.2% to almost \$10,000 above the actual expense of \$345, 404 for FY 20/21.

James Marta joined the Meeting at 11:45 a.m.

A motion was made to recommend to the Board the approval of the FY 21/22 NCCSIF Administration Budget.

Motion: Dave Warren **Second:** Jose Jasso **Motion Carried**
Ayes: Walter, Van Steyn, Rodriquez, Styczynski, Phillippe, Lee, Jasso, Warren

G.7.a. New Addition—Jeffrey Dunn- Best Best Krieger

G.7.b. New Addition—Eric Robinson – Kronick, Moskovitz, Tiedemann & Girard

Mr. Beverly reviewed two new additions to the Liability Counsel List. Both were recommend by members. The City of Folsom is using Jefferey Dunn for an open claim.

A motion was made to add Jeffrey Dunn and Eric Robinson to the liability counsel list.

Motion: Jose Jasso **Second:** Jennifer Styczynski **Motion Carried**
Ayes: Walter, Van Steyn, Rodriquez, Styczynski, Phillippe, Lee, Jasso, Warren

G.8. Strategic Plan Update

Mr. Beverly reviewed the Strategic Plan Update. Members should consider facilitating an all-day planning session at the December Meeting. We don't have anything in our Bylaws for a member to withdrawal and return to the pool. We should be allowed to have new members join the pool. We may have some opportunity to partner with other pools to provide excess coverage.

Dave Warren suggested having the strategic plan meeting over two days to give the members time to review the suggestions and recommendations.

Members liked the idea of having the Strategic plan over multiple days.



I. INFORMATION ITEMS

1. NorCal Cities Organizational Chart
2. NorCal Cities 20/21 Meeting Calendar
3. NorCal Cities FY 21/22 Meeting Calendar – with proposed new date for May EC Meeting
4. Coping with Stress- A Wellness Perspective Training June 8, 2021
5. Nurturing Relationships- Effective Communication Training July 13, 2021
6. Developing Team Relationships Training August 10, 2021

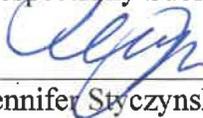
There was no discussion on these items.

ADJOURNMENT

This meeting was adjourned at 12:13 p.m.

NEXT MEETING DATE:

Respectfully Submitted,



Jennifer Styczynski, Secretary

9-17-2021
Date