



**NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
EXECUTIVE COMMITTEE MINUTES
ZOOM TELECONFERENCE
MAY 26, 2022**

COMMITTEE MEMBERS PRESENT

Kristina Miller, City of Corning
Kara Reddig, City of Elk Grove
Yvonne Kimball, City of Jackson
Dave Warren, City of Placerville- **Chair**
Jennifer Styczynski, City of Marysville
Sandy Ryan, City of Red Bluff
Elizabeth Ehrenstrom, City of Oroville
Spencer Morrison, City of Yuba City

COMMITTEE MEMBERS ABSENT

Michael Rock, City of Ione
Jen Lee, City of Rio Vista- **Treasurer**

CONSULTANTS & GUESTS

Marcus Beverly, Alliant Insurance Services
Jenna Wirkner, Alliant Insurance Services.
Dori Zumwalt, Sedgwick
Chris Hancock, City of Ione
James Marta, James Marta and Company

Conor Boughey, Alliant Insurance Services
Summer Simpson, Sedgwick
Erik Baumle, Sedgwick
Ritesh Sharm, James Marta & Company

A. CALL TO ORDER

Chair Dave Warren called the meeting to order at 12:02p.m.

B. ROLL CALL

Roll call was made, and the above-mentioned members were present constituting a quorum.

C. PUBLIC COMMENTS

There were no public comments.

D. CONSENT CALENDAR

1. Executive Committee Meeting Minutes - March 24, 2022
2. Check Register from March 1, 2022, to April 30, 2022
3. Investment Reports
 - a. Chandler Asset Management Short/Long Term - March 2022 to April 2022
 - b. Local Agency Investment Fund (LAIF) Report as of March 31, 2022
 - c. Treasurer's Report as of March 31, 2022



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4. Lexipol Renewal Documents
 - a. Fire Pricing
 - b. Law Enforcement Pricing
5. Sedgwick Loss Control Services Contract
6. James Marta Agreement for Financial Accounting and Consulting Services

A motion was made to approve the Consent Calendar as presented.

MOTION: Liz Ehrenstrom

SECOND: Yvonne Kimball

**MOTION CARRIED
UNANIMOUSLY**

Ayes: Miller, Reddig, Kimball, Warren, Styczynski, Ryan, Ehrenstrom, Morrison

Nays: None

E. GENERAL RISK MANAGEMENT ISSUES

Members discussed members having active shooter trainings for employees. Members are putting in bullet proof glass in certain areas in the building.

Mr. Beverly discussed Beazley resources for active shooter. We will add the Beazley and Active shooter video to the contact sheet.

Members discussed the increase in COIVD cases and if members are taking precautions.

F. ADMINISTRATION REPORTS

F.1. President's Report

Mr. Warren discussed the Safety Award Program and encouraged members to apply. Mr. Warren discussed the ACI Training on Developing Team Relationships.

F.2. Program Administrator's Report

- a. Officer Nominations & Appointments
President – City of Anderson (Liz Cottrell)
Vice President – City of Dixon (Rachel Ancheta)
- b. Sedgwick Contracts - We will have the Workers' Compensation Contract at the June Board Meeting.
- c. Company Nurse Enrollment – Members can now enroll with Company Nurse.

G. FY 22/23 APIP Insurance Program Renewals

G.1.a. Property



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Mr. Beverly discussed updates to the APIP Property Program relating to vacant land. We should have the rates the first week in June and will have three deductible options. The initial estimate was as high as 65%, the given range is an increase of 15-25%. The values were trended this year and will have an increase.

G.1.b. Pollution

Mr. Beverly discussed that we may see around a 6% increase for Pollution.

G.1.c. Cyber

Mr. Beverly discussed a 60% increase for the primary cyber.

Information only. No action taken.

G.2. Liability Program Update

Mr. Beverly gave an update on the Liability Program. The board approved the variable cap and members should put in half of the banking layer assessment.

Mr. Beverly gave an update on CJPRMA, coverage is bound up to the \$40 million amount. We anticipate the excess to come in a little lower.

Information only. No action taken.

G.3. FY 22/23 Crime Coverage Renewal

Mr. Beverly mentioned that they had no changes to the Crime Policy for 22/23. The increase is about 9.7%. Cyber Endorsement.

A motion was made to recommend the renewal to the Board.

MOTION: Liz Ehrenstrom **SECOND:** Spencer Morrison **MOTION CARRIED**
Ayes: Miller, Reddig, Kimball, Warren, Styczynski, Ryan, Ehrenstrom, Morrison
Nays: None

G.4. Police Risk Management Grant Funds and Usage

Mr. Beverly discussed the Police Risk Management Grant Funds for FY 22/23. Members are using the funds to purchase cameras.



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A motion was made to recommend the Board of Directors approve the Police Risk Management Grant Funds for FY 22/23.

MOTION: Liz Ehrenstrom **SECOND:** Jennifer Styczynski **MOTION CARRIED**
Ayes: Miller, Reddig, Kimball, Warren, Styczynski, Ryan, Ehrenstrom, Morrison
Nays: None

G.5. Administration Budget

Mr. Beverly discussed the Administration Budget. We will be adding APPL Coverage and the cost of updating the website to be ADA compliant.

G.6. ACI Employee Assistance Program Renewal Engagement Letter

Mr. Beverly discussed the ACI Employee Assistance Program Renewal Engagement Letter for 2022-2024. Members are billed directly by ACI \$2.22 per employee for up to 3 counseling sessions and \$2.41 for up to 6 sessions in addition to other services.

A motion was made to recommend that the Board Approve the Engagement letter.

MOTION: Liz Ehrenstrom **SECOND:** Jennifer Styczynski **MOTION CARRIED**
Ayes: Miller, Reddig, Kimball, Warren, Styczynski, Ryan, Ehrenstrom, Morrison
Nays: None

G.7. New Addition- Derick Konz – Angelo, Kilday & Kilduff

Mr. Beverly discussed the addition of Derick Konz to the Liability Counsel List.

G.8. Liability Counsel List Review of Legal Panel and Rate Changes

Cota Cole can be removed from the defense counsel list.

A motion was made to approve the addition of Derick Konz and the revisions to the Liability Counsel List Review of Legal Panel and Rate Changes.

MOTION: Liz Ehrenstrom **SECOND:** Kara Reddig **MOTION CARRIED**
Ayes: Miller, Reddig, Kimball, Warren, Styczynski, Ryan, Ehrenstrom, Morrison
Nays: None



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G.9. Workers' Compensation Claims Administrator Draft RFP

Mr. Beverly discussed the Workers' Compensation Claims Administrator Draft RFP. Members are encouraged to provide feedback for the RFP. Please let Program Administrators know if you have anything to add to the RFP or if you would like to be in the Ad Hoc Committee.

G.10 Strategic Plan Update

Mr. Beverly discussed the Strategic plan update.

Quarterly Risk Management Huddle for members.

Members asked if we could have a claim training regarding how claims are handled and Liability and WC process.

H. INFORMATION ITEMS

1. NCCSIF Organizational Chart
2. NCCSIF 2021-2022 Meeting Calendar
3. CAJPA Conference – September 13-16, 2022

I. ADJOURNMENT

The meeting was adjourned at 1:27p.m.

Respectfully Submitted,

Jennifer Styczynski, Secretary

10-1-22
Date