



President
Ms. Rachel Ancheta
City of Dixon

Vice President
Mr. Spencer Morrison
City of Yuba City

Treasurer
Ms. Jen Lee
City of Rio Vista

Secretary
Ms. Jennifer Styczynski
City of Marysville

NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND CLAIMS COMMITTEE MEETING VIA TELECONFERENCE

DATE / TIME: Thursday, May 23, 2024, at 9:00 a.m.

A – Action
I – Information

LOCATION: Zoom Teleconference
Call-in Number: (669) 900-6833
Meeting ID: 984 9608 3489
Passcode: 742425

1 – Attached
2 – Hand Out
3 – Separate Cover
4 – Verbal

Zoom Link: <https://alliantinsurance.zoom.us/j/98496083489?pwd=RnEwTDdZdDlMUzYrelFQYTZwbjJOZz09>

This Meeting Agenda shall be posted at the address of the teleconference locations shown below with access for the public via phone/speaker phone.

1. City of Auburn- 1225 Lincoln Way, Auburn, CA 95603
2. City of Dixon- 600 E A St. Dixon, CA 95620
3. City of Elk Grove- 8401 Laguna Palms Way, CA 95758
4. City of Yuba City- 1201 Civic Center Boulevard Yuba City, CA 95993

MISSION STATEMENT

The Northern California Cities Self Insurance Fund, or NCCSIF, is an association of municipalities joined to protect member resources by stabilizing risk costs in a reliable, economical and beneficial manner while providing members with broad coverage and quality services in risk management and claims management.

A. CALL TO ORDER

B. ROLL CALL

C. PUBLIC COMMENTS

This time is reserved for members of the public to address the Committee on matters pertaining to NCCSIF that are of interest to them.

pg. 3 **D. CONSENT CALENDAR**

A 1

All matters listed under the consent calendar are considered routine with no separate discussion necessary. Any member of the public or the Committee may request any item to be considered separately.

- pg. 4 1. Claims Committee Meeting Minutes – March 28, 2024



BACK TO AGENDA

**Northern California Cities Self Insurance Fund
Claims Committee Meeting
May 23, 2024**

Agenda Item D.

CONSENT CALENDAR

ACTION ITEM

ISSUE: The Claims Committee reviews items on the Consent Calendar, and if any item requires clarification or discussion a Member should ask that it be removed for separate action. The Committee should then consider action to approve the Consent Calendar excluding those items removed. Any items removed from the Consent Calendar will be placed later on the agenda in an order determined by the Chair.

RECOMMENDATION: Adoption of the Consent Calendar after review by the Committee.

FISCAL IMPACT: None.

BACKGROUND: Routine items that generally do not require discussion are regularly placed on the Consent Calendar for approval.

ATTACHMENT(S):

1. Claims Committee Meeting Minutes – March 28, 2024



**MINUTES OF THE
NCCSIF CLAIMS COMMITTEE MEETING
ZOOM TELECONFERENCE
March 28, 2024**

COMMITTEE MEMBERS PRESENT

Rachel Ancheta, City of Dixon
Melissa Rojas, City of Elk Grove
Allison Garcia, City of Folsom
Spencer Morrison, City of Yuba City

CONSULTANTS & GUESTS

Marcus Beverly, Alliant Insurance Services
Evan Washburn, Alliant Insurance Services
Stacey Bean, LWP

Jenna Wirkner, Alliant Insurance Services
Brian Davis, Sedgwick
Dori Zumwalt, Sedgwick

A. CALL TO ORDER

Chair Rachel Ancheta called the meeting to order at 9:03a.m. A roll call was made, and the above-mentioned members were present constituting a quorum.

B. ROLL CALL

C. PUBLIC COMMENTS

D. CONSENT CALENDAR

1. Claims Committee Meeting Minutes - September 21, 2023
2. Claims Committee Special Meeting Minutes – December 6, 2023
3. Claims Committee Special Meeting Minutes – January 11, 2024
4. Claims Committee Special Meeting Minutes – February 8, 2024
5. Claims Committee Special Meeting Minutes – March 4, 2024
6. CJPRMA Claims Audit Report

A motion was made to approve the Consent Calendar as presented.

Motion: Rachel Ancheta

Second: Allison Garcia

Motion Carried

Ayes: Ancheta, Garcia, Morrison

Nays: None



E.1. CLAIMS POLICY AND PROCEDURES REVISIONS

a. P&P C-7C Employment Practices Recommended Investigators

Ms. Washburn discussed revisions on the employment practices recommended investigators.

Members discussed adding Municipal Resource Group(MRG).

A motion was made to recommend the approval of the revisions to C-7C and MRG to the Board of Directors.

Motion: Rachel Ancheta **Second:** Allison Garcia **Motion Carried**
Ayes: Ancheta, Garcia, Morrison
Nays: None

b. P&P C-W1 Workers' Compensation Claims Administration General Guidelines and Standards

Ms. Washburn discussed revisions to the Workers' Compensation Claims Administration General Guidelines and Standards.

A motion was made to recommend approval of the revisions to the Board of Directors.

Motion: Allison Garcia **Second:** Rachel Ancheta **Motion Carried**
Ayes: Ancheta, Garcia, Morrison
Nays: None

E.2. FY 23/24 LIABILITY PROGRAM CLAIM AUDIT AND SEDGWICK RESPONSE

Melissa Rojas joined the meeting at 9:15a.m.

Ms. Dori Zumwalt discussed the 23/24 Liability Program Claim Audit and Sedgwick Response. Sedgwick is very pleased with the audit results and provided a letter for NCCSIF.

A motion was made to accept and file the audit.

Motion: Allison Garcia **Second:** Rachel Ancheta **Motion Carried**
Ayes: Ancheta, Garcia, Rojas, Morrison
Nays: None



E. CLOSED SESSION

Pursuant to Government Code Section 54956.95, the Committee recessed to closed session at 9 :08 a.m. to discuss the following claims:

Liability:

Bertha Garcia v. City of Yuba City

Workers' Compensation

2096610294 v. City of Placerville

F. REPORT FROM CLOSED SESSION

The meeting resumed to open session at 9:35a.m.

Chair Morrison indicated no reportable action was taken as direction was given to the Program and Claims Administrators for the claims referenced above.

H. ROUND TABLE DISCUSSION

Ms. Bean provided a staffing update for LWP.

I. ADJOURNMENT

The meeting was adjourned at 9:42a.m.

Respectfully Submitted,

Jennifer Styczynski, Secretary

Date



BACK TO AGENDA

**Northern California Cities Self Insurance Fund
Claims Committee Meeting
May 23, 2024**

Agenda Item E.

CLOSED SESSION TO DISCUSS PENDING CLAIMS

(Per Governmental Code Section 54956.95)

ACTION ITEM

ISSUE: Pursuant to Government Code Section 54956.95, the Committee will hold a Closed Session to discuss the following claims:

Liability:

1. Long v. City of Folsom*
2. Raiter v. City of Oroville*
3. Mandeville v. City of Rocklin*

Workers Compensation:

1. 2196610394 & 1896610134 v. City of Folsom*
2. 2096610038 v. City of Placerville*

FISCAL IMPACT: Unknown.

RECOMMENDATION: The Program Administrator cannot make a recommendation at this time, as the subject matter is confidential.

BACKGROUND: Confidential.

ATTACHMENT(S): None.



BACK TO AGENDA

Northern California Cities Self Insurance Fund
Claims Committee Meeting
May 23, 2024

Agenda Item G.

ROUND TABLE DISCUSSION

INFORMATION ITEM

ISSUE: The floor will be open to the Committee for discussion.

RECOMMENDATION: None.

FISCAL IMPACT: None.

BACKGROUND: This is an opportunity for Committee members to ask questions or raise issue on risk exposures common to the members.

ATTACHMENT(S): None.