



**President**  
Ms. Rachel Ancheta  
City of Dixon

**Vice President**  
Ms. Jen Leal  
City of Auburn

**Treasurer**  
Ms. Jen Lee  
City of Rio Vista

**Secretary**  
Ms. Tricia Cobey  
City of Galt

## **NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND CLAIMS COMMITTEE MEETING VIA TELECONFERENCE**

**DATE / TIME:** Thursday, May 22, 2025, at 9:00 a.m.

**LOCATION:** Zoom Teleconference  
Call-in Number: (669) 444-5698  
Meeting ID: 910 9401 5698  
Passcode: 089168

**A – Action**  
**I – Information**

**1 – Attached**  
**2 – Hand Out**  
**3 – Separate Cover**  
**4 – Verbal**

**Zoom Link:**

<https://alliantinsurance.zoom.us/j/91094015698?pwd=0GN45wxaoHkToiWfydRS2bpGbuBhBy.1>

**This Meeting Agenda shall be posted at the address of the teleconference locations shown below with access for the public via phone/speaker phone.**

1. City of Auburn- 1225 Lincoln Way, Auburn, CA 95603
2. City of Colusa- 425 Webster St. Colusa, CA 95932
3. City of Oroville- 1735 Montgomery St. Oroville, CA 95695
4. City of Rocklin - 3970 Rocklin Rd, Rocklin, CA 95677
5. Town of Paradise – 5555 Skyway, Paradise, CA 95969

### **MISSION STATEMENT**

*The Northern California Cities Self Insurance Fund, or NCCSIF, is an association of municipalities joined to protect member resources by stabilizing risk costs in a reliable, economical and beneficial manner while providing members with broad coverage and quality services in risk management and claims management.*

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. PUBLIC COMMENTS**

*This time is reserved for members of the public to address the Committee on matters pertaining to NCCSIF that are of interest to them.*



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- pg. 4     **D.    CONSENT CALENDAR**     **A    1**  
*All matters listed under the consent calendar are considered routine with no separate discussion necessary. Any member of the public or the Committee may request any item to be considered separately.*
- pg. 5     1. Claims Committee Meeting Minutes – March 27, 2025  
pg. 8     2. Claims Committee Special Meeting – April 15, 2025
- pg. 10    **E.    CLOSED SESSION TO DISCUSS PENDING CLAIMS**     **A    3**  
(Per Governmental Code Section 54956.95)  
\*REQUESTING AUTHORITY  
Liability:  
1. Townsend v. City of Colusa\*  
2. Orejel, Javier & Micaela v. City of Galt\*  
3. Soto v. City of Yuba City\*  
  
Workers Compensation:  
1. 2396600141 and 2396600078 v. City of Folsom\*  
2. 9596610256 v. City of Red Bluff\*  
3. 1796610095, 239660120, 1696610167, 1596610230, 9596610280 and 996610215 v. Town of Paradise\*  
4. 2396600185 v. City of Oroville\*
- F.    REPORT FROM CLOSED SESSION**     **I    4**  
*The Committee will announce any reportable action taken in closed session*
- pg. 11    **G.    ROUND TABLE DISCUSSION**     **I    4**  
*This is an opportunity for Committee members to ask questions or raise issue on risk exposures common to the members.*
- H.    ADJOURNMENT**
- UPCOMING MEETINGS**  
Board of Directors Meeting - June 18, 2025  
Police Risk Management Committee Meeting - August 7, 2025  
Claims Committee Meeting – September 25, 2025  
Executive Committee Meeting - September 25, 2025  
Board of Directors Meeting - October 16, 2025  
Risk Management Committee Meeting- October 16, 2025



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*Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Jenna Wirkner at Alliant Insurance Services at (916) 643-2741.*

*The Agenda packet will be posted on the NCCSIF website at [www.nccsif.org](http://www.nccsif.org). Documents and material relating to an open session agenda item that are provided to the NCCSIF Claims Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 2180 Harvard Street, Suite 380, Sacramento, CA 95815.*

*Access to some buildings and offices may require routine provisions of identification to building security. However, NCCSIF does not require any member of the public to register his or her name or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.*



BACK TO AGENDA

**Northern California Cities Self Insurance Fund  
Claims Committee Meeting  
May 22, 2025**

**Agenda Item D.**

**CONSENT CALENDAR**

**ACTION ITEM**

**ISSUE:** The Claims Committee reviews items on the Consent Calendar, and if any item requires clarification or discussion a Member should ask that it be removed for separate action. The Committee should then consider action to approve the Consent Calendar excluding those items removed. Any items removed from the Consent Calendar will be placed later on the agenda in an order determined by the Chair.

**RECOMMENDATION:** Adoption of the Consent Calendar after review by the Committee.

**FISCAL IMPACT:** None.

**BACKGROUND:** Routine items that generally do not require discussion are regularly placed on the Consent Calendar for approval.

**ATTACHMENT(S):**

1. Claims Committee Meeting Minutes – March 27, 2025
2. Claims Committee Special Meeting Minutes – April 15, 2025



**MINUTES OF THE  
NCCSIF CLAIMS COMMITTEE MEETING  
ZOOM TELECONFERENCE  
March 27, 2025**

**COMMITTEE MEMBERS PRESENT**

Ishrat Aziz-Khan, City of Colusa  
Rachel Ancheta, City of Dixon  
Tameka Usher, City of Rocklin  
Elizabeth Ehrenstrom, City of Oroville  
Crystal Peters, Town of Paradise

**COMMITTEE MEMBERS ABSENT**

Jen Leal, City of Auburn

**CONSULTANTS & GUESTS**

Marcus Beverly, Alliant Insurance Services  
Evan Washburn, Alliant Insurance Services  
Stacey Bean, LWP  
Stacey Horban, LWP

Jenna Wirkner, Alliant Insurance Services  
Brian Davis, Sedgwick  
Dori Zumwalt, Sedgwick

**A. CALL TO ORDER**

Chair Rachel Ancheta called the meeting to order at 9:03a.m. A roll call was made, and the above-mentioned members were present constituting a quorum.

**B. ROLL CALL**

**C. PUBLIC COMMENTS**

**D. CONSENT CALENDAR**

1. Claims Committee Meeting Minutes - September 19, 2024
2. Claims Committee Special Meeting Minutes- October 14, 2024
3. Claims Committee Special Meeting Minutes – December 12, 2024
4. Claims Committee Special Meeting Minutes – January 14, 2025
5. CJPRMA Claims Committee Agenda

**A motion was made to approve the Consent Calendar as presented.**

**Motion:** Ishrat Aziz-Khan                      **Second:** Elizabeth Ehrenstrom                      **Motion Carried**  
**Ayes:** Aziz-Khan, Ancheta, Usher, Ehrenstrom, Peters  
**Nays:** None



## **E.1.a. CLAIMS POLICY AND PROCEDURES REVISIONS**

### **a. P&P C-7C Liability Counsel List Addition**

Mr. Wirkner discussed the additions of Joseph Little and Bradley J. Swingle.

**A motion was made to recommend the addition of Joseph Little and Bradley J. Swingle to the liability counsel list.**

**Motion:** Crystal Peters                      **Second:** Ishrat Aziz-Khan                      **Motion Carried**  
**Ayes:** Aziz-Khan, Ancheta, Usher, Ehrenstrom, Peters  
**Nays:** None

### **b. Liability Counsel List Review of Legal Panel and Rate Changes**

Ms. Wirkner discussed rate changes for firms. Members discussed approving rate increases.

**A motion was made to recommend approval of the revisions to the Board of Directors.**

**Motion:** Tameka Usher                      **Second:** Crystal Peters                      **Motion Carried**  
**Ayes:** Aziz-Khan, Ancheta, Usher, Ehrenstrom, Peters  
**Nays:** None

## **E. CLOSED SESSION**

Pursuant to Government Code Section 54956.95, the Committee recessed to closed session at 9 :08 a.m. to discuss the following claims:

### **Liability:**

1. 4A210808D3D-0001 v. City of Ione\*
2. Jessica Garcia, Isaiyah Carlos Flores, Jose Israel Flores jr. v. City of Yuba City\*

### **Workers' Compensation**

1. 2296610602, 2296610420, 2196610146 v. City of Rocklin
2. 1596610245 & 1596610246 v. Town of Paradise
3. 2396610146 v. City of Yuba City

*Tameka Usher left the meeting at 9:55a.m.* \



**F. REPORT FROM CLOSED SESSION**

The meeting resumed to open session at 10:01a.m.

Chair Ancheta indicated no reportable action was taken as direction was given to the Program and Claims Administrators for the claims referenced above.

**H. ROUND TABLE DISCUSSION**

No discussion held.

**I. ADJOURNMENT**

The meeting was adjourned at 10:04a.m.

Respectfully Submitted,

\_\_\_\_\_  
Tricia Cobey, Secretary                      Date \_\_\_\_\_



**NCCSIF SPECIAL CLAIMS COMMITTEE MEETING  
ZOOM TELECONFERENCE  
APRIL 15, 2025**

**COMMITTEE MEMBERS PRESENT**

Ishrat Aziz-Khan, City of Colusa  
Elizabeth Ehrenstrom, City of Oroville  
Jen Leal, City of Auburn

**COMMITTEE MEMBERS ABSENT**

Tameka Usher, City of Rocklin  
Crystal Peters, Town of Paradise

**CONSULTANTS & GUESTS**

Marcus Beverly, Alliant Insurance Services  
Alyssa Reese, Sedgwick  
Stacey Horban, LWP

Jenna Wirkner, Alliant Insurance Services  
Brian Davis, Sedgwick

**A. CALL TO ORDER**

Chair Jen Leal called the meeting to order at 9:00 a.m. A roll call was made, and the above-mentioned members were present constituting a quorum.

**B. ROLL CALL**

**C. PUBLIC COMMENTS**

No public comments.

**D. CLOSED SESSION**

Pursuant to Government Code Section 54956.95, the Committee recessed to closed session at 9:08 a.m. to discuss the following claims:

Liability:

4A2405NR4LM-0001 v. City of Folsom\*

*Brian Davis and Alyssa Reese left the meeting at 9:19a.m.*

Workers' Compensation:

1. 2296610266, 2396610149, 2396610173 v. City of Rocklin\*



2. 2196610082, 2196610031, 2196610321, 2096610154, 1996610020 v. City of Rocklin \*

#### **F. REPORT FROM CLOSED SESSION**

The meeting resumed to open session at 9:40a.m.

Chair Leal indicated no reportable action was taken as direction was given to the Program and Claims Administrators for the claims referenced above.

#### **G. ROUND TABLE DISCUSSION**

None held.

#### **H. ADJOURNMENT**

The meeting was adjourned at 9:45a.m.

Respectfully Submitted,

\_\_\_\_\_  
Tricia Cobey, Secretary

\_\_\_\_\_  
Date



BACK TO AGENDA

**Northern California Cities Self Insurance Fund  
Claims Committee Meeting  
May 22, 2025**

**Agenda Item E.**

**CLOSED SESSION TO DISCUSS PENDING CLAIMS**

(Per Governmental Code Section 54956.95)

**ACTION ITEM**

**ISSUE:** Pursuant to Government Code Section 54956.95, the Committee will hold a Closed Session to discuss the following claims:

Liability:

1. Townsend v. City of Colusa\*
2. Orejel, Javier & Micaela v. City of Galt\*
3. Soto v. City of Yuba City\*

Workers Compensation:

1. 2396600141 and 2396600078 v. City of Folsom\*
2. 9596610256 v. City of Red Bluff\*
3. 1796610095, 239660120, 1696610167, 1596610230, 9596610280, 996610215 v. Town of Paradise\*
4. 2396600185 v. City of Oroville\*

**FISCAL IMPACT:** Unknown.

**RECOMMENDATION:** The Program Administrator cannot make a recommendation at this time, as the subject matter is confidential.

**BACKGROUND:** Confidential.

**ATTACHMENT(S):** None.



BACK TO AGENDA

Northern California Cities Self Insurance Fund  
Claims Committee Meeting  
May 22, 2025

Agenda Item G.

## ROUND TABLE DISCUSSION

### INFORMATION ITEM

**ISSUE:** The floor will be open to the Committee for discussion.

**RECOMMENDATION:** None.

**FISCAL IMPACT:** None.

**BACKGROUND:** This is an opportunity for Committee members to ask questions or raise issue on risk exposures common to the members.

**ATTACHMENT(S):** None.