



**MINUTES OF THE
NCCSIF RISK MANAGEMENT COMMITTEE MEETING
ROCKLIN EVENT CENTER, ROCKLIN, CA
APRIL 25, 2019**

COMMITTEE MEMBERS PRESENT

Liz Cottrell, City of Anderson
Toni Benson, City of Colusa
Tom Watson, City of Corning
Rachel Ancheta, City of Dixon
Jim Ramsey, City of Elk Grove
Kristine Haile, City of Folsom
Elisa Arteaga, City of Gridley
Jon Hanken, City of Ione

Dalacie Blankenship, City of Jackson
Veronica Rodriguez, City of Lincoln
Loree McCay, City of Nevada City
Dave Warren, City of Placerville
Sandy Ryan, City of Red Bluff
Jose Jasso, City of Rio Vista
Kimberly Sarkovich, City of Rocklin
Sheleen Loza, City of Yuba City

OTHER MEMBERS PRESENT

Julie Rucker, City of Elk Grove
Kristy Herbert, City of Marysville

Andy Schiltz, City of Rocklin

COMMITTEE MEMBERS ABSENT

Shari Harris, City of Auburn
Cora Hall, City of Galt
Jennifer Styczynski, City of Marysville

Liz Ehrenstrom, City of Oroville
Crystal Peters, Town of Paradise
Wayne Peabody, City of Willows

CONSULTANTS & GUESTS

Marcus Beverly, Alliant Insurance Services
Raychelle Maranan, Alliant Insurance Services
Dori Zumwalt, York Risk Services Group

Henri Castro, York Risk Services Group
Dave Beal, York Risk Services Group
Tom Kline, York Risk Services Group

A. CALL TO ORDER

Vice-Chair Kristine Haile called the meeting to order at 10:04 a.m. It was noted that Liz Ehrenstrom, Chair, is absent.

B. INTRODUCTIONS

Introduction was made and the majority of the members were present constituting a quorum.



C. APPROVAL OF AGENDA AS POSTED

A motion was made to approve the Agenda as posted.

MOTION: Dave Warren

SECOND: Jon Hanken

**MOTION CARRIED
UNANIMOUSLY**

Ayes: Cottrell, Benson, Watson, Ancheta, Ramsey, Haile, Hanken, Blankenship, McCay, Warren, Ryan, Jasso, Sarkovich, Loza

Nays: None

D. PUBLIC COMMENTS

There were no public comments made.

E. CONSENT CALENDAR

1. Minutes of the Risk Management Committee Meeting - October 25, 2018
2. TargetSolutions 2018/19 YTD Usage Report

Mr. Marcus Beverly noted that most members use TargetSolutions for Fire Department trainings.

A motion was made to approve the consent calendar.

MOTION: Kimberly Sarkovich

SECOND: Liz Cottrell

**MOTION CARRIED
UNANIMOUSLY**

Ayes: Cottrell, Benson, Watson, Ancheta, Ramsey, Haile, Hanken, Blankenship, McCay, Warren, Ryan, Jasso, Sarkovich, Loza

Nays: None

F. COMMITTEE BUSINESS

Veronica Rodriguez arrived at 10:08 a.m.

F.1. York Risk Management Services, Assessments and Recommendations

Ms. Henri Castro indicated that TargetSolutions is a robust system as well as a good recordkeeping database. She indicated members should utilize TargetSolutions and offered to train members on how to use the system. TargetSolutions courses are updated to comply with the new law requirements for harassment training for supervisor and non-supervisor.

Dave Beal arrived at 10:17 a.m.

Ms. Henri Castro introduced Dave Beal to the Committee. Dave will assume the role of the new primary Risk Manager for NCCSIF.



Ms. Castro reviewed the risk management services provided to the members to date and the various regional trainings that were completed and future training topics scheduled through July 2019.

Elisa Arteaga arrived at 10:22 a.m.

F.2. Police Risk Management Committee (PRMC)

F.2.a. PRMC Update

Mr. Tom Kline updated the Committee on recent and planned activities of the Police Risk Management Committee.

F.2.b. PRM Grant Fund Usage Report and Request

Mr. Marcus Beverly indicated that the NCCSIF members have funded grants totaling \$50,000 per year for their police departments to purchase and implement Body-Worn Cameras (BWC) since FY 14/15. Since inception of the police grants, all but three members have taken advantage of the grants and have BWCs in use. The Galt Police Chief is supportive of BWCs, but has been unable to obtain political or financial support and would like to use the grant for Cordico Wellness App if permitted. Jackson has BWCs but has yet to request grant funds for them. Anderson is taking a wait and see approach as management feels the drawbacks outweigh the benefits.

The general consensus of the Committee is that all members should have BWC. It is a valuable tool to prove false claims and not having one will put the pool at risk. The Committee suggested to have one of the Police Chiefs reach out to Anderson. The Committee is not in agreement of allowing members who do not have BWC to use their accrued grant funds for other risk management purposes and recommends that those members get on board with implementing BWC.

A motion was made to recommend to the Board of Directors funding \$50,000 Police Risk Management Grant for FY 19/20 primarily to fund BWC including any accrued funds from previous years with option to use for other risk management purposes only if a member agency has BWC already in place.

MOTION: Dave Warren

SECOND: Kimberly Sarkovich

**MOTION CARRIED
UNANIMOUSLY**

Ayes: Cottrell, Benson, Watson, Ancheta, Ramsey, Haile, Arteaga, Hanken, Blankenship, Rodriguez, McCay, Warren, Ryan, Jasso, Sarkovich, Loza

Nays: None



F.3. Crisis Communication Training and Support Services

Mr. Beverly reviewed the Crisis Incident Management services available to members through group's Excess Workers' Compensation coverage provider, CSAC EIA. The Committee discussed the potential of having a media consultant, Cole Pro Media, on a retainer basis for the members.

The Committee directed the Program Administrators to have Laura Cole conduct training at future RMC and/or BOD meeting.

F.4. FY 19/20 Risk Control Services Plan and Budget

Mr. Beverly reviewed the Risk Control Services Budget for FY 19/20.

A motion was made to recommend approval of FY 19/20 to the Board of Directors as presented.

MOTION: Jim Ramsey

SECOND: Liz Cottrell

**MOTION CARRIED
UNANIMOUSLY**

Ayes: Cottrell, Benson, Watson, Ancheta, Ramsey, Haile, Arteaga, Hanken, Blankenship, Rodriguez, McCay, Warren, Ryan, Jasso, Sarkovich, Loza

Nays: None

F.5. Round Table Discussion

Mr. Jim Ramsey shared that the City of Elk Grove is launching a mobile app where citizens can communicate anonymously to city council.

Mr. Beverly encouraged members to sign up for CJPRMA's upcoming training on 12 Steps to Litigation Management. Ms. Raychelle Maranan confirmed the training announcement was emailed to the members yesterday.

G. INFORMATION ITEMS

NCCSIF Travel Reimbursement Form

H. ADJOURNMENT

The meeting was adjourned at 11:37 a.m.

Next Meeting Date: October 24, 2019

RMC Approval Date of Minutes: 10/24/2019



Respectfully Submitted,

A handwritten signature in blue ink, which appears to read "Gina Will", is written over a horizontal line.

Gina Will, Secretary

A handwritten date "11/26/19" in blue ink is written over a horizontal line.

Date