



**NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
RISK MANAGEMENT COMMITTEE MEETING MINUTES
WEBEX TELECONFERENCE
DECEMBER 10, 2020**

COMMITTEE MEMBERS PRESENT

Rachel Ancheta, City of Dixon

Stephanie Van Steyn, City of Galt

Jennifer Styczynski, City of Marysville

Liz Ehrenstrom, City of Oroville

Dave Warren, City of Placerville

Andy Schiltz, City of Rocklin

Jim Ramsey, City of Elk Grove

Dalacie Blankenship, City of Jackson

Loree McCay, City of Nevada City

Crystal Peters, Town of Paradise

Jose Jasso, City of Rio Vista

Spencer Morrison, City of Yuba City

OTHER MEMBERS PRESENT

Julie Rucker, City of Elk Grove (Alternate)

Susan Walter, City of Folsom

COMMITTEE MEMBERS ABSENT

Liz Cottrell, City of Anderson

Toni Benson, City of Colusa

Elisa Arteaga, City of Gridley

Veronica Rodriguez, City of Lincoln

Wayne Peabody, City of Willows

Christina Shafer, City of Auburn

Kristina Miller, City of Corning

Lori McGraw, City of Ione

Sandy Ryan, City of Red Bluff

CONSULTANTS & GUESTS

Marcus Beverly, Alliant Insurance Services

Raychelle Maranan, Alliant Insurance Services

Jenna Wirkner, Alliant Insurance Services

Dori Zumwalt, Sedgwick

Dave Beal, Sedgwick

Tom Kline, Sedgwick

A. CALL TO ORDER

Chair Liz Ehrenstrom called the meeting to order at 9:06 a.m.

B. ROLL CALL

Roll call was made and the majority of the members were present constituting a quorum.

C. PUBLIC COMMENTS

There were no public comments.

D. CONSENT CALENDAR

1. Minutes of the Risk Management Committee Meeting - April 23, 2020



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A motion was made to approve the Consent Calendar as posted.

MOTION: Dave Warren

SECOND: Jim Ramsey

**MOTION CARRIED
UNANIMOUSLY**

Ayes: Ancheta, Ramsey, Van Steyn, Blankenship, Styczynski, McCay, Ehrenstrom, Peters, Warren, Jasso, Schiltz, Morrison

Nays: None

E. GENERAL RISK MANAGEMENT ISSUES

The Committee had an in-depth discussion on COVID-19 testing for employees. Ms. Rachel Ancheta from the City of Dixon discussed a testing service they have used. They have had issues with Kaiser wanting them to file a Workers Compensation claim to get a COVID-19 test. The tests are done by individual staff members; the staff will take the test and send in the swab to get the results within 24-48 hours. Dignity Health in Woodland is not set-up to do the testing at the facility and Kaiser has made it difficult to get testing done for employees. Julie Rucker from the City of Elk Grove mentioned Project Baseline that is a free testing organization.

Mr. Spencer Morrison asked if other cities are doing anything for employees' children that don't have anywhere to go during the day. The City of Yuba City is working to organize a program with the parks and recreation department for City employees' children. Members discussed trying to reach out to employees for a similar camp but had little interest from staff. Some are still doing part time distance learning.

Members discussed the Cal/OSHA regulation relating to COVID-19. Members are encouraged to reach out to Mr. Dave Beal from Sedgwick if they need help with the new regulations.

Stephanie Van Steyn joined the meeting at 9:21 a.m.

F. COMMITTEE BUSINESS

F.1. Trending Reports for Workers' Compensation and Liability Claims

Ms. Dori Zumwalt of Sedgwick presented an overview of NCCSIF 2015-20 claim trends and an analysis of the top loss exposures for both the Workers' Compensation and Liability Programs.

F.2. Sedgwick Risk Control Services Update

Mr. Dave Beal updated the Committee on the services Sedgwick provided to the members during the 2020/21 program year to date. The Focused Risk Assessments were completed for FY 19/20 for all members in March. Sedgwick will provide members with draft resolutions, policies, and programs related to their focused risk assessment. Members are encouraged to reach out to Mr. Dave Beal at Sedgwick if they need help with any of the Risk Services on the Risk Scorecard.



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F.3. NCCSIF FY 20/21 Risk Control Service Plan

Mr. Dave Beal reviewed the Service Plan for the remainder of FY 20/21. He is focusing on completing Risk Assessment Action items and COVID CalOSHA requirements, ergonomic evaluations and trainings. The trainings offered by Sedgwick can mostly be done virtually. Members are encouraged to reach out if you would like to have any of the virtual trainings.

If you do have any specialized webinars that your or your staff would like to attend please reach out to Mr. Dave Beal or Mr. Tom Kline.

F.4. Police Risk Management Committee Update

Mr. Tom Kline gave a brief overview of the Trainings the PRMC hosted during the year and topics discussed at the meetings.

Mr. Dave Beal suggested that we start hosting a few virtual trainings for all NCCSIF members and use training topics that a majority of members would be interested in.

F.5. Wildfire Risk Management Resources and Best Practices

Mr. Beverly reviewed the Wildfire Risk Management Resources and Best Practices. Corelogic is hosting a Webinar at noon today and we encourage all members to attend.

A motion was made to continue sharing Wildfire Risk Management Resources and Best Practices

MOTION: Andy Schiltz

SECOND: Jose Jasso

**MOTION CARRIED
UNANIMOUSLY**

Ayes: Ancheta, Ramsey, Van Steyn, Blankenship, Styczynski, McCay, Ehrenstrom, Peters, Warren, Jasso, Schiltz, Morrison

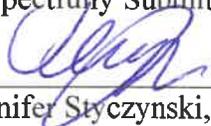
Nays: None

G. ADJOURNMENT

The meeting was adjourned at 10:24 a.m.

Next Meeting Date: April, 2021

Respectfully Submitted,



Jennifer Styczynski, Secretary

4-23-2021

Date