



President
Mr. Dave Warren
City of Placerville

Vice President
Ms. Liz Ehrenstrom
City of Oroville

Treasurer
Mr. Tim Sailsbery
City of Willows

Secretary
Ms. Corey Shaver
City of Nevada City

NCCSIF CLAIMS COMMITTEE MEETING AGENDA

Date: Thursday, May 18, 2017
Time: 10:00 a.m.

Location: Rocklin Community Center - Garden Room
2650 Sunset Blvd.
Rocklin, CA 95677
(916) 625-5200

A – Action
I – Information

1 – Attached
2 – Hand Out
3 – Separate Cover
4 – Verbal
5 – Previously Mailed

MISSION STATEMENT

The Northern California Cities Self Insurance Fund, or NCCSIF, is an association of municipalities joined to protect member resources by stabilizing risk costs in a reliable, economical and beneficial manner while providing members with broad coverage and quality services in risk management and claims management.

A. CALL TO ORDER

B. APPROVAL OF AGENDA AS POSTED

A 1

C. PUBLIC COMMENTS

This time is reserved for members of the public to address the Claims Committee on matters pertaining to NCCSIF that are of interest to them.

pg. 3 **D. CONSENT CALENDAR**

A 1

All matters listed under the consent calendar are considered routine with no separate discussion necessary. Any member of the public or the Committee may request any item to be considered separately.

pg. 4 1. Claims Committee Meeting Minutes - March 23, 2017 (Draft)

pg. 7 2. Claims Committee Special Meeting Minutes - April 4, 2017 (Draft)

pg. 9 3. Claims Committee Special Meeting Minutes - April 25, 2017 (Draft)

pg. 11 **E. APPROVAL OF NCCSIF DEFENSE ATTORNEY LIST FOR WORKERS' COMPENSATION**

A 1

The Committee will be asked to approve revising the NCCSIF WC Defense Attorney List to include Ohnmar M. Shin, Serineh Karapetian, Medy F. Beauchane, and Oscar L. Haro from Mullen & Filippi Law Firm; and removal of Isaac Escobedo from Mullen & Filippi Law Firm as recommended by York Risk Services Group.



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pg. 18 **F. CLOSED SESSION TO DISCUSS PENDING CLAIMS** **A 2**
(Per Governmental Code Section 54956.95)
*REQUESTING AUTHORITY

Workers' Compensation

1. NCWA-555513 vs. City of Folsom
2. NCWA-527637 vs. City of Rocklin

Liability

1. Hicks vs. City of Auburn
2. Coryell vs. City of Oroville*

G. REPORT FROM CLOSED SESSION **I 4**
The Committee will announce any reportable action taken in closed session

pg. 19 **H. ROUND TABLE DISCUSSION**
The floor will be open to Committee members for any topics or ideas they would like to address.

I. ADJOURNMENT

UPCOMING MEETINGS

- Risk Management Committee Meeting - June 15, 2017
- Board of Directors Meeting - June 15, 2017
- Police Risk Management Committee Meeting - August 3, 2017
- Claims Committee Meeting - September 21, 2017
- Executive Committee Meeting - September 21, 2017

Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Raychelle Maranan at Alliant Insurance Services at (916) 643-2712.

The Agenda packet will be posted on the NCCSIF website at www.nccsif.org. Documents and material relating to an open session agenda item that are provided to the NCCSIF Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 2180 Harvard Street, Suite 460, Sacramento, CA 95815.

Access to some buildings and offices may require routine provisions of identification to building security. However, NCCSIF does not require any member of the public to register his or her name or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3



Agenda Item D.

CONSENT CALENDAR

ACTION ITEM

ISSUE: The Claims Committee reviews items on the Consent Calendar, and if any item requires clarification or discussion a Member should ask that it be removed for separate action. The Committee should then consider action to approve the Consent Calendar excluding those items removed. Any items removed from the Consent Calendar will be placed later on the agenda in an order determined by the Chair.

RECOMMENDATION: Adoption of the Consent Calendar after review by the Committee.

FISCAL IMPACT: None.

BACKGROUND: Routine items that generally do not require discussion are regularly placed on the Consent Calendar for approval.

ATTACHMENT(S):

1. Claims Committee Meeting Minutes - March 23, 2017 (Draft)
2. Claims Committee Special Meeting Minutes - April 4, 2017 (Draft)
3. Claims Committee Special Meeting Minutes - April 25, 2017 (Draft)



**MINUTES OF THE
NCCSIF CLAIMS COMMITTEE MEETING
ROCKLIN EVENT CENTER, ROCKLIN, CA
MARCH 23, 2017**

COMMITTEE MEMBERS PRESENT

Liz Cottrell, City of Anderson
Liz Ehrenstrom, City of Oroville (**Chair**)
Dave Warren, City of Placerville
Tim Sailsbery, City of Willows

COMMITTEE MEMBERS ABSENT

Natalie Springer, City of Yuba City

OTHER MEMBERS PRESENT

Chief Robert Landon, City of Yuba City

CONSULTANTS & GUESTS

Marcus Beverly, Alliant Insurance Services	Dori Zumwalt, York Risk Services
Michael Simmons, Alliant Insurance Services	Cameron Dewey, York Risk Services
Raychelle Maranan, Alliant Insurance Services	Steven Scott, York Risk Services
Craig Schweikhard, CJPRMA	Bruce Kilday, Angelo Kilday & Kilduff Law Firm

A. CALL TO ORDER

Chair Liz Ehrenstrom called the meeting to order at 12:31 p.m.

B. INTRODUCTIONS

Introductions were made and the above-mentioned members were present constituting a quorum.

C. APPROVAL OF AGENDA AS POSTED

A motion was made to approve the Agenda as posted.

Motion: Dave Warren **Second:** Tim Sailsbery
Ayes: Cottrell, Ehrenstrom, Warren, Sailsbery

Motion Carried

D. PUBLIC COMMENTS

No public comments were made.

E. CLOSED SESSION

Pursuant to Government Code Section 54956.95, the Committee recessed to closed session at 12:32 p.m. to discuss the following claims:

Liability

McCoshum, Rogers and Elder vs. City of Yuba City

Workers' Compensation

NCWA-5555840 vs. City of Yuba City

F. REPORT FROM CLOSED SESSION

The Committee reconvened to open session at 2:00 p.m.

Chair Ehrenstrom indicated no formal announcement is necessary as direction was given to the Program and Claims Administrators for the claims referenced above

G. CONSENT CALENDAR

1. Claims Committee Meeting Minutes - September 29, 2016
2. Claims Committee Special Meeting Minutes - October 25, 2016
3. Claims Committee Special Meeting Minutes - December 1, 2016
4. Claims Committee Special Meeting Minutes - February 24, 2017

Ms. Liz Cottrell abstained on all the items on the Consent Calendar as she was not present at those meetings.

A motion was made to approve the items in the Consent Calendar as presented.

Motion: Tim Sailsbery

Second: Dave Warren

Motion Carried

Ayes: Cottrell, Ehrenstrom, Warren, Sailsbery

Abstained: Cottrell

H. CSAC EIA WORKERS' COMPENSATION CLAIMS AUDIT AND YORK'S RESPONSE

Mr. Marcus Beverly presented the claims audit that is conducted every other year by NCCSIF's Excess Workers' Compensation Coverage provider, CSAC EIA, focused primarily on current or potential excess claims. The most recent audit was conducted in October 2016, by Robert Hoyle of North Bay Associates. The audit report combines results from both NCCSIF and Napa County, a practice CSAC EIA employs to save time and expense. NCCSIF commissions its own audit every other year that encompasses primary and excess claims. The Executive Summary and



recommendations were provided to the Claims Committee for review and discussion as well as York’s response to the audit.

Mr. Beverly noted that in most categories York met or exceeded expectations, but several categories, scoring lower than the previous audit conducted in November 2014, is Permanent Disability Payments from 91.4% down to 82.4%; and areas that remain well below standard include Timeliness of Benefit Notices, Excess Reporting, and Claim Diaries that drag the overall rating to 83.4%. The recommendations for improvement by the auditor were: EIA employee contact standards be reviewed and more vigorously enforced, ensure permanent disability advances are timely, timely issuing benefit notices, timely excess reporting, also timely completion of diaries on the file.

Ms. Dori Zumwalt from York addressed the EIA audit recommendations in their response letter. Ms. Zumwalt indicated since the EIA audit, the NCCSIF WC Audit just recently completed in March 2017 has shown improvement in the areas the EIA audit identified for improvements. The NCCSIF Audit was conducted by Farley Consulting Services.

A motion was made to accept and file the CSAC EIA Workers’ Compensation Claims Audit and York’s response.

Motion: Tim Sailsbery **Second:** Liz Cottrell **Motion Carried**
Ayes: Cottrell, Ehrenstrom, Warren, Sailsbery

I. ROUND TABLE DISCUSSION

The Committee members shared their experiences with the heavy rainfall during the winter season and extending to the spring season that led to some flood issues to some for the NCCSIF members.

Mr. Beverly indicated that the City of Marysville did suffer flood losses and thankfully the city purchased a separate Flood coverage through the APIP (Alliant Property Insurance Program). The City received an advance check from APIP to help them recover. It is estimated that the total may exceed \$3 million when all is resolved.

J. ADJOURNMENT

This meeting was adjourned at 2:18 p.m.

Respectfully Submitted,

Corey Shaver, Secretary

Date



**MINUTES OF THE
NCCSIF CLAIMS COMMITTEE SPECIAL TELECONFERENCE MEETING
APRIL 4, 2017**

MEMBERS PRESENT

Liz Cottrell, City of Anderson
Liz Ehrenstrom, City of Oroville (**Chair**)
Dave Warren, City of Placerville
Tim Sailsbery, City Willows

MEMBERS ABSENT

Natalie Springer, City of Yuba City

CONSULTANTS & GUESTS

Marcus Beverly, Alliant Insurance Services
Raychelle Maranan, Alliant Insurance Services
Cameron Dewey, York Risk Services

A. CALL TO ORDER

Chair Liz Ehrenstrom called the meeting to order at 1:31 p.m.

B. ROLL CALL

Roll call was made and the above mentioned members were present constituting a quorum.

C. APPROVAL OF AGENDA AS POSTED

A motion was made to approve the Agenda as posted.

Motion: Tim Sailsbery **Second:** Dave Warren **Motion Carried**
Ayes: Cottrell, Ehrenstrom, Warren, Sailsbery

D. PUBLIC COMMENTS

No public comments were made.

E. CLOSED SESSION

Pursuant to Government Code Section 54956.95, the Committee recessed to closed session at 1:32 p.m. to discuss a liability claim: Elizondo vs. City of Gridley.

F. REPORT FROM CLOSED SESSION

The Committee reconvened to open session at 2:00 p.m. Chair Ehrenstrom indicated that no formal announcement is necessary as direction was given to the Program and Claims Administrators to the claim referenced above.

G. CLOSING COMMENTS

None.

H. ADJOURNMENT

This meeting was adjourned at 2:01 p.m.

Respectfully Submitted,

Corey Shaver, Secretary

Date

DRAFT



F. REPORT FROM CLOSED SESSION

The Committee reconvened to open session at 1:59 p.m. Chair Ehrenstrom indicated that no formal announcement is necessary as direction was given to the Program and Claims Administrators for all the claims referenced above.

G. ADJOURNMENT

This meeting was adjourned at 1:59 p.m.

Respectfully Submitted,

Corey Shaver, Secretary

Date

DRAFT



Agenda Item E.

**APPROVAL OF NCCSIF DEFENSE ATTORNEY LIST
FOR WORKERS' COMPENSATION**

ACTION ITEM

ISSUE: York Risk Services is recommending the addition of the following attorneys from Mullen & Filippi, LLP to the NCCSIF Defense Attorney Approved List for Workers' Compensation:

1. Ohnmar M. Shin, Senior Partner - Sacramento office
2. Serineh Karapetian, Associate Partner - Sacramento office
3. Medy F. Beauchane, Managing Partner - Chico office
4. Oscar L. Haro, Associate - Chico office

York is also recommending removal of Isaac Escobedo from Mullen & Filippi (M&F) from the NCCSIF Defense Attorney Approve List. Mr. Escobedo has two assigned files that will be transferred to Ohnmar Shin who is also in the Sacramento M&F office.

RECOMMENDATION: Approve as requested.

FISCAL IMPACT: None.

BACKGROUND: The Claims Committee regularly reviews and recommends changes to the Approved List of attorneys based on feedback from members and the claims administrator.

Hourly rates for the firm are: \$185 for Attorneys, and \$110 for Paralegals.

ATTACHMENT(S):

1. Resume of Ohnmar M. Shin from Mullen & Filippi, LLP
2. Resume of Serineh Karapetian from Mullen & Filippi, LLP
3. Resume of Medy F. Beauchane from Mullen & Filippi, LLP
4. Resume of Oscar L. Haro from Mullen & Filippi, LLP
5. Policy and Procedure A-9: Attachment B Approved List of Counsel for Workers' Compensation

Office Location: Sacramento, CA 95815
1435 River Park Drive, Suite 300
Telephone: (916) 442-4503
Fax: (916) 442-1028

Practice Area: Workers' Compensation
Certified Specialist, Workers' Compensation

Education: B.A., University of California, Riverside, CA, 1994
Honors: Dean's List
J.D., Southwestern University School of Law, Los Angeles, CA, 1997
Honors: President, Asian Pacific American Law Students Association, 1995-1996;
Recipient of Public Interest Law Grant, 1996

Background: Admitted to Practice, California, 1997. Public Defender's Office, 1997-2001.
Practice of law specializing in Workers' Compensation Insurance Defense since
joining Mullen & Filippi in 2001.

Professional Affiliations and Bar Memberships:

California State Bar Association
Valley Industrial Claims Association (VICA) - Corresponding Secretary, 2010
Sacramento County Bar Association, Workers' Compensation Section, Secretary,
Treasurer, Vice President, President, 2009-2012



SERINEH KARAPETIAN
ASSOCIATE PARTNER
CERTIFIED SPECIALIST IN
WORKERS' COMPENSATION
skarapetian@mulfil.com

Office Location: Sacramento, CA 95815
1435 River Park Drive, Suite 300
Telephone: (916) 442-4503
Fax: (916) 442-1028

Practice Area: Workers' Compensation

Education: Serineh received her law degree from University of Pacific McGeorge School of Law in 2003. She earned her Bachelor of Arts degree in Sociology from the University of California, Los Angeles where she graduated with Honors in 1999. Serineh is fluent in Armenian and Farsi.

Background: Serineh Karapetian began her career with Mullen and Filippi in October of 2004. She was elevated to an Associate Partner five years later. Initially, Serineh practiced law in the area of workers' compensation representing applicants, which has given her a deeper insight and understanding of nuances, arguments and perspectives. She uses that knowledge and years of experience in defense to represent employers, public entities, third party administrators and carriers. Practice of law is not only Serineh's profession, it is also her passion.

Professional Affiliations and Bar Memberships:

Serineh is a member of the State Bar of California as well as a member of Sacramento County Bar Association. In fact, she has served on the board of Sacramento County Bar association for four years, including as the Bar's elected President in 2014.

Office Location: Chico, CA 95926
196 Cohasset Road, Suite 240
Telephone: (530) 243-1133
Fax: (530) 343-1952

Practice Area: Workers' Compensation
Certified Specialist, Workers' Compensation
Subrogation

Education: B.A., Butte College, Chico, CA, 1996
Honors: AA - Administration of Justice; Paralegal Certification
J.D., Cal Northern School of Law, Chico, CA, 2001

Background: Admitted to Practice, California, 2003. Admitted to U.S. District Court, Central District of California, 2004. Admitted to U.S. District Court, Eastern District of California, 2004. Admitted to U.S. District Court, Northern District of California, 2011. Admitted to U.S. District Court, Southern District of California, 2004. Ninth Circuit Court of Appeals. Law Offices of Lynn Hubbard, III, 1992 to 1996. Law Offices of Richard J. Keene, 1996 to 2004. Law Office of Medy F. Beauchane, 2004 to 2005. Grancell, Lebovitz, Stander, Reubens & Thomas, 2005 to 2012. Practice of law specializing in Workers' Compensation Insurance Defense since joining Mullen & Filippi in 2012.

Professional Affiliations and Bar Memberships:

Consumer Attorneys of California: 2004 - 2007
Board of Directors - Chico Economic Planning Corporation: 2009 - 2011
State Bar of California - Workers Compensation Section
State Bar of California - Litigation Section

- Office Location:** Chico, CA 95926
196 Cohasset Road, Suite 240
Telephone: (530) 243-1133
Fax: (530) 343-1952
- Practice Area:** Workers' Compensation
Subrogation
- Education:** B.S., California State University, Chico, CA, 2000
J.D., Cal Northern School of Law, Chico, CA, 2006
- Background:** Admitted to Practice, California, 2012. California State University, Chico - Student Services Professional, College of Business 2000-2008. California State University, Chico - Lecturer, College of Business and Leadership Studies 2005-2010. California State University, Chico - Associate Director, Chico Student Success Center 2008-2010. Butte County District Attorney - Special Deputy District Attorney 2012. Grancell Stander Chico - Associate Attorney 2012-2013. Practice of law specializing in Workers' Compensation Insurance Defense since joining Mullen & Filippi in 2014.
- Professional Affiliations and Bar Memberships:**
- Workers' Compensation Section of the State Bar of California

NCCSIF ADMINISTRATIVE POLICY & PROCEDURE #A-9

**ATTACHMENT B - WORKERS' COMPENSATION
Approved List of Counsel**

Name of Law Firm	Attorneys
Law Offices of Tim Huber 935 University Ave. Sacramento, CA 95825 (916) 929-6400	Tim Huber
Hanna, Brophy, et al P.O. Box 255267 Sacramento, CA 95825 (916) 929-9411	Laurie Dunlap Russell O. Youmans (530) 224-5003 Redding
Laughlin, Falbo, Levy & Moresi LLP 250 Hemsted Drive, Suite 300 Redding, CA 96002 (530) 222-0268	Hank Slowik David V. Huscher
Hanna, Brophy, et al P.O. Box 491720 Redding, CA 96049	Russ Youmans Mike White Leslie Tuxhorn
Lenahan, Lee, Slater, & Pearse, LLP 1030 15 th Street Sacramento, CA 95814 (916) 443-1030	Gerald Lenahan Yolanda S.G. Tuckerman Christine M. Green Colin S. Connor Charleton S. Pearse Ira Clary Charles S. Templeton
Mullen & Filippi 1335 Buenaventura Blvd #106 Redding, CA 96001 (530) 243-1133	Lawrence P. Johnson
Matthew Brueckner Law Firm 608 29 th Street Sacramento, CA 95816 (916) 448-8816	Matthew Brueckner

NCCSIF ADMINISTRATIVE POLICY & PROCEDURE #A-9

**ATTACHMENT B - WORKERS' COMPENSATION
Approved List of Counsel**

Name of Law Firm	Attorneys
Mullen & Filippi, LLP 1435 River Park Drive, Suite 300 Sacramento, CA 95815 (916) 442-4503 ext. 1001 Email: iescobedo@mulfil.com oshin@mulfil.com skarapetian@mulfil.com	S. Isaac Escobedo, Esq., Associate Partner Ohnmar M. Shin, Senior Partner Serineh Karapetian, Associate Partner
Mullen & Filippi, LLP 196 Cohasset Road, Suite 240 Chico, CA 95926 (530) 243-1133 Email: mbeauchane@mulfil.com oharo@mulfil.com	Medy F. Beauchane, Managing Partner Oscar L. Haro, Associate

~~Revised September 29, 2016~~

[Revised May 18, 2017](#)



BACK TO AGENDA

Northern California Cities Self Insurance Fund
Claims Committee Meeting
May 18, 2017

Agenda Item F.

CLOSED SESSION TO DISCUSS PENDING CLAIMS

(Per Governmental Code Section 54956.95)

ACTION ITEM

ISSUE: Pursuant to Government Code Section 54956.95, the Committee will hold a Closed Session to discuss the following claims:

Workers' Compensation

1. NCWA-555513 vs. City of Folsom*
2. NCWA-527637 vs. City of Rocklin*

Liability

1. Hicks vs. City of Auburn
2. Coryell vs. City of Oroville*

*REQUESTING AUTHORITY

FISCAL IMPACT: Unknown.

RECOMMENDATION: The Program Administrator cannot make a recommendation at this time, as the subject matter is confidential.

BACKGROUND: Confidential.

ATTACHMENT(S): None.



BACK TO AGENDA

Northern California Cities Self Insurance Fund
Claims Committee Meeting
May 18, 2017

Agenda Item H.

ROUND TABLE DISCUSSION

INFORMATION ITEM

ISSUE: The floor will be open to the Committee for discussion.

RECOMMENDATION: None.

FISCAL IMPACT: None.

BACKGROUND: The item is to the Claims Committee members for any topics or ideas that members would like to address.

ATTACHMENT(S): None.